

**THE MIAMI BOARDING SCHOOL, INC.
(DBA The SEED School of Miami)**

Minutes of the Meeting of the Board of Directors

Tuesday, June 28, 2016 at 6 p.m.

Participating Directors: Melanie Damian, Cindy Lederman, Michael Davis, Ari Abraham Porth, Aviva Budd, Sandy Bohrer, Rob Gordon, Tom Culmo, Pat Gannon

Participating Staff: Fran Allegra, Jasmine Morgan, Chyla Graham, Kara Locke, Tiffany Graver-Smith

Call to Order & Welcome

A quorum was established and the meeting was called to order at approximately 6:05 p.m. The Board Chair, Melanie Damian, welcomed the Board members to the meeting and introduced new Board member Thomas Culmo. Mr. Culmo introduced himself to the Board. Ms. Damian turned the Board's attention to the meeting agenda.

Consent Agenda

A motion to approve the meeting minutes from June 7th was made, seconded and approved unanimously.

Program Report

Ms. Locke explained that the request before the Board is to amend Exhibit 1 to the State Board Contract to change how the student and staff deliverables are measured. A draft of the revisions to Exhibit 1 was provided in the meeting materials. A motion to amend the State Board Contract, as finalized by Ms. Locke, was made, seconded and passed unanimously.

Finance Committee Report

Ms. Graham, on behalf of the Finance Committee, presented two budgets to the Board and asked the Board to approve the budgets for FY17. Ms. Graham explained that the differences between the budget options are the fundraising expectation and the cost of facilities. Regarding the cost

of facilities, Ms. Graham explained to the Board that school leadership would prefer to hold the academic and residential programs at the same location. Ms. Allegra acknowledged that the Board may need to revisit the budget and amend it due to the placeholders for site. Mr. Gannon made a motion to approve both budget options; Ms. Budd seconded the motion. The Board approved the budgets for FY17 unanimously.

Governance Committee Report

The following dates were proposed for FY17 Board meetings:

Tuesday, September 6, 2016 at noon

Tuesday, December 13, 2016 at noon

Tuesday, March 7, 2016 at noon

Tuesday, June 13, 2016 at noon

A motion to approve the FY17 meeting dates was made, seconded and approved unanimously.

Other Announcements

Ms. Allegra invited the Board to New Student Orientation and the award ceremony for new students.

Meeting adjourned at 6:31 p.m.

Minutes drafted by Jasmine Morgan

A handwritten signature in black ink, appearing to read 'Melanie Damian', is written over a horizontal line.

Melanie Damian, Esquire
Chair, The SEED School of Miami Board of Directors



**THE MIAMI BOARDING SCHOOL, INC.
(DBA The SEED School of Miami)**

Minutes of the Meeting of the Board of Directors

Monday, August 8, 2016 at 6 p.m.

Participating Directors: Melanie Damian, Jaret Davis, Virginia Emmons, Aviva Budd, Sandy Bohrer, Tery Medina, Rob Gordon, Tom Culmo

Participating Staff: Fran Allegra, Jasmine Morgan, Chyla Graham, Kara Locke

Call to Order & Welcome

A quorum was established and the meeting was called to order at approximately 6:05 p.m. The Board Chair, Melanie Damian, welcomed the Board members to the meeting and explained that the purpose of the meeting is to approve a few items prior to the start of school on August 21st.

Consent Agenda

Approval of the 2016/2017 Academic Calendar

Ms. Locke explained that the school is seeking Board approval of its academic calendar because it differs from the academic calendar followed by Miami-Dade County Public Schools. Board approval of SEED's academic calendar will allow MDCPS to accurately record attendance and other matters tied to the calendar. A motion to approve the 2016/2017 academic calendar for SEED Miami (a copy of the calendar was provided in the meeting materials) was made, seconded and passed unanimously.

Approval of Temporary Leave of Absence and Reenrollment Policy

Ms. Locke explained that currently students who withdraw from SEED Miami forfeit their seat at the school. The Temporary Leave of Absence Reenrollment Policy would allow a student to take a temporary leave of absence for extenuating circumstances. A draft copy of the policy was provided in the meeting materials. A motion to implement the policy, once finalized by Ms. Locke, was made, seconded and passed unanimously.

Approval of Bank of America Credit Card Authorization

Ms. Damian explained that in light of the departure of Fran Allegra, President of SEED Miami, the Board is being asked to remove Ms. Allegra as an approved cardholder of the Bank of America corporate credit card and to remove her as an authorized signer to the three Bank of America accounts. The Board was also asked to authorize Giovanna Angulo to be an authorized user of the Bank of America corporate credit card. A motion to remove Ms. Allegra as an approved cardholder of the Bank of America corporate credit card, remove Ms. Allegra as an authorized signed to the three Bank of America Accounts, and approve Ms. Angulo as an authorized user of the Bank of America corporate credit card was made, seconded and passed unanimously.

Approval of Title I Budget Appropriation Details

Ms. Locke explained that the request before the Board is to approve the use of Title I funds as provided in the proposed budget, a copy of which was provided in the meeting materials. Ms. Medina asked whether the proposed budget had increased or remained the same from last year. Ms. Locke explained that the budget increased from \$14,000 to \$20,000. A motion to approve the Title I budget, as provided in the meeting materials, was made, seconded and passed unanimously.

Approval of Amendment to State Contract

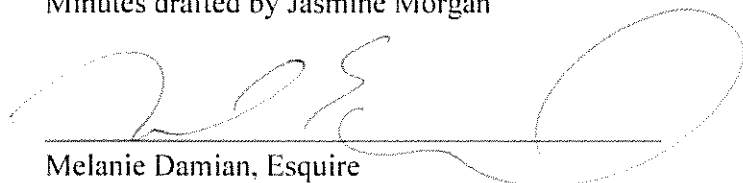
Ms. Locke explained that the request before the Board is to amend Exhibit 1 to the State Board Contract to change the parameters (e.g. employee hours, HALLS lessons, Daily Social Skills Reports, Core Value Cards) into formulas in order to keep the school from requesting changes to the exhibit each year as the number of employees and students change. A draft of the revisions to Exhibit 1 was provided in the meeting materials. A motion to amend Exhibit 1, as finalized by Ms. Locke, was made, seconded and passed unanimously.

Other Announcements

Ms. Damian updated the Board on the resignation of Board members Michelle Mason, Cindy Lederman, Michael Davis and Ari Abraham Porth. Ms. Damian explained that the resignation of the three judges was due to an ethics opinion released in January that prohibits judges from serving on charter school boards.

Meeting adjourned at 6:17 PM

Minutes drafted by Jasmine Morgan

A handwritten signature in black ink, appearing to read 'Melanie Damian', is written over a horizontal line.

Melanie Damian, Esquire
Chair, The SEED School of Miami Board of Directors